

# Kids Way

Providing quality care and education since 2009

## Summer Day Camp

located @ Mt. Pilchuck Elementary School

Welcome to Kids Way School Age Summer Day Camp!

Enrolling children Kindergarten through 5th grade.

Please take a few minutes to complete the following forms and return them to Kids Way prior to your child's first day. It is important that the forms be completed in their entirety; if you have any questions regarding your registration packet an authorized Kids Way employee will be happy to assist you. Please include a copy of your child's current immunization status/CIS form.

Enrollment is limited and offered on a first come, first serve basis.

Registration fees: \$75 non-refundable registration fee

Tuition Fees: Monday through Friday \$250 per week, monthly discount if attending an entire month, \$225 per week (July and/or August), drop-in rate or less than 5 days a week, \$65 per day. Please refer to the Weekly Sign-Up form in this packet. \*\*\*field trip fees may apply.

Thank you for choosing Kids Way. We strive to offer the best possible experience for our enrolled children and their families.

*"Kids Way ...Teaching the Way Kids Learn"*

12211 20<sup>th</sup> St NE, Lake Stevens WA 98258

[www.kidsway.org](http://www.kidsway.org)

Phone: 425-374-3582

[KidsWay@live.com](mailto:KidsWay@live.com)

**Summer of 2022**

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# Kids Way School Age Summer Day Camp, located @ Mt. Pilchuck Elementary School

## Registration Information

**Child's Legal Name:** \_\_\_\_\_ Gender: Male Female

Nick Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**Child Lives With:** Both Parents Mother Father Other: \_\_\_\_\_

**Mother's Legal Name:** \_\_\_\_\_ Nick Name: \_\_\_\_\_

Address: \_\_\_\_\_ Apt. \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Employer Name: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Work Hrs. \_\_\_\_\_

**Father's Legal Name:** \_\_\_\_\_ Nick Name: \_\_\_\_\_

Address: (if different than Mother) \_\_\_\_\_ Apt. \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Employer Name: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Work Hrs. \_\_\_\_\_

**Authorized Emergency Contacts / Pick up Persons:** more space available on the back for additional contact persons.

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

### **Medical/Allergies/Special Care:**

Child's Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

Date of Last Physical Exam: \_\_\_\_\_

Child's Dentist: \_\_\_\_\_ Phone: \_\_\_\_\_

Date of Last Dental Exam: \_\_\_\_\_

\*\*\* Kids Way will always attempt to contact parents regarding medical or dental concerns. If an emergency arises and no physician or dentist is listed, Kids Way will notify the EMT that there is no preference in the physician or dentist.

Does your child have a chronic illness? Yes No ~ If yes please describe \_\_\_\_\_

List Regularly Taken Medications: \_\_\_\_\_

Does your child have allergies? Yes No ~ If yes please list:

Allergy: \_\_\_\_\_ Reaction: \_\_\_\_\_

Allergy: \_\_\_\_\_ Reaction: \_\_\_\_\_

Does your child have any special needs, is so please list: \_\_\_\_\_

-----  
Mother's Signature

-----  
Date

-----  
Father's Signature

-----  
Date

# How did you hear about us?

Driving by the preschool \_\_\_\_\_

Friends or Family \_\_\_\_\_

The Lake Stevens School District \_\_\_\_\_

Online Community Page \_\_\_\_\_

Online Search \_\_\_\_\_

Peachjar Ad \_\_\_\_\_

Other, please list \_\_\_\_\_

## Sunscreen Authorization Form:

If you'd like your child to wear sunscreen, please provide sunscreen in its original container. The Dept. of Health requires the container be dated and labeled with your child's name.

**Please have your child arrive wearing sunscreen and we will reapply as needed.**

Thank you,  
Kids Way Summer Day Camp

Child's Name: \_\_\_\_\_

Parents Name: \_\_\_\_\_

Parents Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Kids Way School Age Summer Day Camp located @ Mt. Pilchuck Elementary School

Medical Consent and Transportation Consent

Child's Legal Name: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Father's Name: \_\_\_\_\_

## Medical Consent

I hereby give my permission that my child may be given emergency medical treatment to include FIRST AID and CPR by a qualified staff member of Kids Way or appropriate medical personnel. I also give my permission for my child to be transported by aid car, ambulance, or employee vehicle to the nearest medical treatment center or hospital if necessary. In the event I cannot be contacted, I further consent to the medical, surgical and hospital care, treatment and procedure to be performed for my child by a licensed physician or hospital when deemed immediately necessary or advisable by the physician to safeguard my child's health. I understand that Kids Way does not provide any accident or medical insurance, and that it is the families responsibility to provide such coverage.

## Transportation ~ Field Trip and Activity Consent

**Kids Way has my permission to transport my child on scheduled field trips, outings, and activities.**

I understand that a notice for field trips requiring transportation will be posted providing dates and times, however this covers transportation consent for all field trips. Field trips that are within walking distance from Mt. Pilchuck Elementary School are dependent on weather. Parents may not be notified in advance. Kids Way may also transport my child in the event of a natural disaster or emergency to the location specified in the Disaster Handbook.

I agree to allow my child to participate in Kids Way activities including transportation. I understand that accidents can sometimes happen. Therefore, in exchange for my child's participation I release Kids Way and its employees from all liability for any injury, loss or damage connected in any way whatsoever to participating in Kids Way activities whether on or off the Kids Way premises and including transportation. I understand that this release includes any claims based on negligence, action, or inaction of Kids Way, its employees or guest.

Kids Way is not responsible for lost, stolen or damaged personal items in our program or parking areas.

.....  
\_\_\_\_\_  
Mother's Signature

Date

\_\_\_\_\_  
Father's Signature

Date

# Kids Way School Age Summer Day Camp located @ Mt. Pilchuck Elementary School

## General Policy List

This is a list of the most commonly asked Kids Way Policy Questions.  
For a complete list of policies please refer to your parent handbook.

1. Enrolling children Kindergarten through the 5th grade
2. Operating Hours: Monday thru Friday 6:00 am until 6:00 pm.
3. Tuition Pricing: Tuition pricing is a set rate and does not change due to illness, holidays, personal reasons, or weather/emergency closures. The adult registering the child is responsible for tuition payments. All financial documents pertaining to tuition will only be release to the registering adult.
4. Sign in and Sign out: Only persons listed on the enrollment form may sign in or sign out and enrolled child. ID is required. Persons can be added to the list, but must be in writing. Children will not be allowed to leave without an authorized adult 16 years or older.
5. Snacks and Meals: Kids Way provides breakfast and a morning and afternoon snack; families provide a sack lunch. Breakfast begins at 7:00 and we stop serving breakfast at 7:30.
6. Discontinued Care: Kids Way requires a two-week written notice to discontinue care.
7. Illness: Ill children may not attend Kids Way Summer Day Camp. The full illness policy is in your enrollment packet and online at [www.KidsWay.org](http://www.KidsWay.org) Kids Way Summer Camp follows all Department of Health Guidelines in regards to Covid-19.
8. Early Pick Up: If you will be picking up your child early, please notify a teacher so your child will be ready for early pick up.
9. Kid Way Policy and Parent Handbook is available on our website [Kidsway.org](http://Kidsway.org) Families are encouraged to read it in its entirety. An authorized Kids Way employee will answer and questions.
10. Field Trips Kids Way Summer Camp will be offering field trips throughout the summer. Walking field trips are weather dependent; families will be notified when possible. Children are required to participate in scheduled field trips. Field trips that require payment will be added to your Kids Way account.
11. Kids Way closes promptly at 6:00. There is a late fee of \$5.00 per child, per minute after 6:00.

Parent Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Enrolled Child's Name: \_\_\_\_\_ Date: \_\_\_\_\_

# Policy Regarding Illness

Kids Way health policy is based upon the requirements of The Washington State Department of Health, and The Washington State Department of Early Learning (licensing). Kids Way is unable to care for children when they are/become ill. Families must have a backup plan for days that their child is ill. If your child becomes ill while at Kids Way, the parent will be notified and required to immediately pick up their child. Children may return to care when they are no longer contagious and able to fully participate in class activities *including outside play*.

**Children will be unable to attend Kids Way for the following:**

## **Health Screening Questions from the CDC, DOH, and DCYF:**

- A cough
- Shortness of breath or difficulty breathing
- A fever of 100 degrees or above or a sense of having a fever
- A sore throat
- Chills
- New loss of taste or smell
- Muscle or body aches
- Nausea/vomiting/diarrhea
- Congestion/running nose – not related to allergies
- Unusual Fatigue
- Does anyone in the household have these symptoms
- Has anyone in the household been in close contact with suspected or confirmed COVID-19
- Has your child had any medication to reduce a fever before coming to care?
- Your child's temperature will be taken

\*A doctor's note may be required prior to re-entry to Kids Way.  
Kids Way reserves the right to decide on re-entry.

\*If we feel an illness or injury is serious and question a child's safety, we reserve the right to contact emergency services immediately.

Parent Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Child's Name: \_\_\_\_\_ Date: \_\_\_\_\_

# Kids Way

## School Age Summer Day Camp Located @ Mt. Pilchuck Elementary School

Dear Kids Way Parents,

Tuition Express is Kids Way's method of collecting and processing tuition payments.

Tuition Express, part of our ProCare Software management system, allows us to process tuition payments safely, quickly and efficiently.

Once enrolled in Tuition Express, your tuition payments can be paid automatically by Tuition Express or by you online. Kids Way can produce a receipt for the payment, you can receive instant email notification, or you can print and track your own receipt by signing up at [www.tuitionexpress.com](http://www.tuitionexpress.com). Payments can be made by you with a bank transfer or credit card (VISA or MasterCard), or by us automatically when due with a transfer from a bank account or credit card (VISA or MasterCard), thus eliminating potential late payment charges. There is a bankcard monthly processing fee when using VISA or MasterCard of \$10 per child; for both automatic and online payments. Bank transfers automatic and online are free of charge.

Your personal account information is safe with Tuition Express -- safer, in fact, than paying by check. Automated payments have proven safer than writing checks and eliminate potential check fraud or identity theft. For those using bill pay through their bank account, you no longer have to depend on the timing and accuracy of the US Postal Service.

Please look over the Frequently Asked Questions at [www.tuitionexpress.com](http://www.tuitionexpress.com) regarding Tuition Express or automated payments in general.

Tuition Express is both safe and convenient for you, and efficient for us. Please return the enclosed opt-in/opt-out form with the payment method of your choice.

Sincerely,

Kymm Shipman

Kids Way, Director



**Automated Payment Processing**  
**Safe – Convenient – Easy**

We are excited to offer the safety, convenience and ease of Tuition Express®—a payment processing system that allows secure, on-time tuition and fee payments to be made from either your bank account or credit card.

**ELECTRONIC FUNDS TRANSFER AUTHORIZATION FOR BANK ACCOUNT and CREDIT CARD**

I (we) hereby authorize Kids Way Child Care & ELC to initiate credit card charges to the below-referenced credit card account (**Section A**) OR, initiate debit entries to my (our) checking or savings account, indicated below (**Section B**). To properly affect the cancellation of this agreement, I (we) are required to give 10 days' written notice. Credit union members: please contact your credit union to verify account and routing numbers for automatic payments. There will be a 3.5% processing fee for credit/debit card; transfers from a checking or savings account are FREE of charge.

**COMPLETE ONE SECTION ONLY - KIDS WAY ACCEPTS VISA AND MASTERCARD**

**SECTION A (Credit Card)**

\_\_\_\_\_  
Cardholder Name Phone #

\_\_\_\_\_  
Cardholder Address City State Zip

\_\_\_\_\_  
Account Number Expiration Date

\_\_\_\_\_  
Cardholder Signature Date

**SECTION B (Bank Account)**

\_\_\_\_\_  
Your Name Phone #

\_\_\_\_\_  
Address City State Zip

\_\_\_\_\_  
Bank or Credit Union Name Bank or Credit Union Address City State Zip

\_\_\_\_\_  
Routing Transit Number (see sample below) Account Number (see sample below)

\_\_\_\_\_  
Authorized Signature Date



Received by \_\_\_\_\_ Date \_\_\_\_\_



# Kids Way Childcare and Early Learning Center, Inc.

## Tuition/Payment Agreement 2022 School Age Summer Day Camp

Summer Hours Mon. thru Fri. 6:00 am - 6:00 pm

The undersigned Parent/Guardian(s) hereby state the following information is correct and agrees to the terms and conditions of the following agreement

Child's Legal Name: \_\_\_\_\_

Mother's Legal Name: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Driver's License Number \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Father's Legal Name: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Driver's License Number \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

My child will arrive at \_\_\_\_\_ AM My Child will be picked up at \_\_\_\_\_ PM

My child is scheduled to start on: \_\_\_\_\_

- Full month ... \$225 per week (\$45 per day) due on the first business day of the month
- Monday through Friday, \$250 (\$50 per day) per week, tuition is billed weekly and paid in advance.
- Less than full time \$65 per day. Reserved via the Weekly Sign-Up Form, tuition is billed Monday of each week

Tuition is billed and paid in advance, sign-up must be scheduled 1 week in advance, tuition is \$70 per day if scheduled less than 1 week in advance. Subject to availability. No refunds.

\*\*\* **Activity fees apply to some field trips**, all children in camp will be required to participate. Many field trips do not require additional fees. All camp participants must purchase a field trip t-shirt.

\*\*\*Tuition is billed weekly and due on Mondays.

\*\*\*Monthly Tuition is billed monthly and due the 1<sup>st</sup> business day of the month.

### **A \$100.00 Per Child Late Fee Will Be Added To Your Account For Each Week Your Payment Is Late**

Payment options include; VISA, MasterCard, and bank transfers via Tuition Express. There is a 3.5% processing fee for the use of bank cards. I agree that full payment as set forth above is due on time as agreed regardless of hours and days attended, and not to exceed the times and days specified. this includes sick days, holidays, natural disaster days and non-approved vacation days. The undersigned parent or guardian may terminate this agreement at any time providing two weeks' notice in writing is provided; this includes any change in days or hours.

### **Additional Information and Late Fees:**

I agree that there will be a charge of \$5.00 per minute for each child being left in care past the closing time of 6:00 pm. I agree that there will be a weekly \$100.00 late fee assessed to my account for payment not made in full and on time as agreed and outlined above. I agree that there will be a charge of \$45.00 plus late fees for any check returned for any reason. Additional fees can be charged for the following: Late payment fees, Rejected Tuition Express payments, Activity Fees, Registration Fee (\$75). If an absence or schedule change is necessary, I am expected to CALL Kids Way that morning to notify the office of expected changes. In addition to the above, parents will pay a non-refundable registration fee of \$75.00

Mother's Signature \_\_\_\_\_ Date \_\_\_\_\_

Father's Signature \_\_\_\_\_ Date \_\_\_\_\_

# Kids Way

Child Care & Early Learning Center, Inc.  
Child Care & Distance/Hybrid Learning Program

12211 20<sup>th</sup> St NE, Lake Stevens WA 98258 425-374-3582 [www.Kidsway.org](http://www.Kidsway.org)  
email: [Kidsway@live.com](mailto:Kidsway@live.com)

## Covid-19 Tuition Agreement Addendum

Hello Kids Way Families,

Kids Way follows all health and safety mandates from the Snohomish Co. Dept. of Health, The Washington State Dept. of Children, Youth, and Families, and L&I. Licensed childcare is a heavily regulated industry with the focus on safety and quality of care.

As you know, children must be 100% symptom free or have a negative Covid 19 test to attend care. All Covid 19 tests must be performed by a medical provider, community drive-thru testing, or pharmacy. No home tests are accepted, included online home test. This is a Dept. of Health mandate. If your child is required to stay home, Kids Way current "Illness Policy" does not change, tuition will be charged and remain the same.

Kids Way's biggest asset is our teachers; they are the heart and soul of our programs. If a Kids Way Program is required to temporarily close due to a positive Covid-19 exposure, our staff members will remain employed and receive full pay, and tuition will be charged and remain the same. If a temporary closure is mandated by the Department of Health, Kids Way will work closely with the health department to ensure a safe return to care as quickly as possible. The length of closure will vary depending on the circumstances.

Should a family choose to discontinue care, the 30 days' notice applies, and cannot be combined with vacation credits. If a family chooses to return in the future, they will have to re-register and pay all applicable registration fees.

Hopefully, we will continue to move forward and we are through the most challenging time.

Thank you for your ongoing support!

Sincerely,

Kymm Shipman, Kids Way Director

By signing this letter, you agree to the Kids Way tuition terms outlined in this letter.

Child's Name: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Kids Way

## School Age Summer Day Camp

Located @ Mt. Pilchuck Elementary School  
12806 20<sup>th</sup> St NE, Lake Stevens WA 98258 425-374-3582

www.Kidsway.org email: [Kidsway@live.com](mailto:Kidsway@live.com)

Dear Kids Way Family,

Welcome! Thank you for choosing Kids Way School Age Summer Day Camp to care for your child/children while you are away. Your child's safety and well-being are our primary concerns. Kids Way child care provides a safe, nurturing environment for children to learn, grow and develop social skills.

My Name is Arlene; I am the on-site coordinator for the program. I am excited to start this new journey with you and your child/children. I would like to share a little bit of my background. I have been providing quality care for children for over 30 years. I worked for several years as a director for a small hospital owned center in North Snohomish County, we provided care for children 6 weeks old through age 12 years old. From there I opened my own center in Arlington and was the director/pre-K teacher. We provided care for children ages 1-year-old through school age, this was my journey for 20 years. After many years of administrative work as well as working with the children, I decided it was time to devote myself to the "fun" part of the job, working with the children. I come to Kids Way with many years of experience as well as my Associate in Technical Arts degree in Early Childhood Education.

It is our goal to provide your child/children with a safe, quality environment where your child/children feel secure and accepted. We hope to create an atmosphere of respect that promotes positive self-esteem, to recognize each child as a unique person with individual needs and interest and provide a range of activities accordingly. We hope to give children opportunities to make choices among a wide range of developmentally appropriate activities, to develop self-control, independence and sense of purpose. We will work as a team with parents, maintaining open communication and mutual support. We will meet or exceed the state-licensing requirements to ensure your child/children receive the highest quality of child care.

I am looking forward to developing a relationship with you and your child/children that will ensure your child feels safe, encouraged and loved.

Warmest Regards,

Arlene Jones



**WHEN SCHOOL IS OUT,  
CAMP IS IN!**

**Safe ~ Affordable ~ Fun!**

**OPEN Enrollment Begins March 16, 2022**

**Mon. through Fri. 6:00 am. - 6:00 pm.**

**\*Closed July 4<sup>th</sup> Independence Day and September 5<sup>th</sup> Labor Day**

Tuition \$250 per week (Mon-Fri) or \$65 per day drop-in rate  
If attending a full month Discounted Tuition of \$225 per week.

Summer Camp is located at Mt. Pilchuck Elementary School,  
utilizing their stage area, gymnasium, and playground.

**Additional activities and field trips to:**

\*Our local Lake Stevens Garden \*

\*Picnics at Local Parks and Playgrounds \*The Reptile Man

**Field Trips are back this year! Past field trips included:** The Science  
Center \*The Museum of Flight \*The Point Defiance Zoo and Aquarium

\*Jetty Island \*Bowling \*Movies \*Forest Park \*Skating \*Water Play

\*Kangaroo Farm

\*Hibulb Cultural Center \*Seattle Aquarium ... and much more!

Kids Way Summer Camp is available to ALL elementary school age  
children, Kindergarten through 5th Grade.



**Kids Way Summer Camp!**

**425-374-3582 [KidsWay@live.com](mailto:KidsWay@live.com)**

# Kids Way Summer Camp 2022

## Weekly Sign-Up Form

Child's Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_ Male or Female  
 Age: \_\_\_\_\_ Grade enrolled in fall \_\_\_\_\_ Shirt Size: YXS YS YM YL YXL AS

### Camp Dates: Please circle days requested

Week 1	6/16-6/17	FT 2 days \$100	Part Time \$65 per day	M T W Th F
Week 2	6/20-6/24	FT 5 days \$250	Part Time \$65 per day	M T W Th F
Week 3	6/27-7/1	FT 5 days \$250	Part Time \$65 per day	M T W Th F
Week 4	7/5-7/8	FT 4 days \$200	Part Time \$65 per day	* T W Th F
Closed Mon 7/4/21				
Week 5	7/11-7/15	FT 5 days \$250	Part Time \$65 per day	M T W Th F
Week 6	7/18-7/22	FT 5 days \$250	Part Time \$65 per day	M T W Th F
Week 7	7/25-7/29	FT 5 days \$250	Part Time \$65 per day	M T W Th F
Week 8	8/1-8/5	FT 5 days \$250	Part Time \$65 per day	M T W Th F
Week 9	8/8-8/12	FT 5 days \$250	Part Time \$65 per day	M T W Th F
Week 10	8/15-8/19	FT 5 days \$250	Part Time \$65 per day	M T W Th F
Week 11	8/22-8/26	FT 5 days \$250	Part Time \$65 per day	M T W Th F
Week 12	8/29-9/2	FT 5 days \$250	Part Time \$65 per day	M T W Th F
Week 13	9/6	FT 5 days \$50	Part Time \$65 per day	M T W Th F

Full month July (\$900) Closed July 4<sup>th</sup> Full month August (\$1035)

**Weekly sign-ups are first come first serve!** Carefully review the dates as you will be charged once the form is complete (no refunds). Camp Fees are billed a week in advance on Monday, monthly sign-ups are billed the first business day of the month. All Camp Fees are processed via Tuition Express. There is a 3.5% processing fee for all credit cards, no processing fee for bank transfers. To ensure appropriate staffing and materials, sign up forms must be completed and returned at least one week in advance. Late sign up is rated at \$70 per day. You can register for all summer or only the weeks you need care. **All Camp participants will be required to purchase a Camp T-Shirt to wear on field trips. All Summer Camp participants must complete and return a registration packet.**

**\*\*\* Kids Way Summer Camp is a fully licensed childcare camp through the Washington State Department of Children, Youth, and Families.**